

COVID-19 Training

August, 2021



 **FOURCOUNTY**

General Information about COVID-19

- COVID-19 is a contagious respiratory illness caused by the SARS-CoV-1 coronavirus. It is spread person-to-person primarily through respiratory droplets spread through being in close contact with an infected person.
- There are many possible symptoms one may experience if considered positive for COVID-19, including but not limited to: fever of at least 100.4, sudden and unexplained loss of taste or smell.
- Any employee who tests positive for COVID-19 and is experiencing symptoms, should consider notifying their primary care provider in order to receive appropriate medical care.
- Four County is considered a hospital setting and therefore should follow all preventative measures expected for such a setting. Basic preventative measures for all employees to follow include proper hand hygiene, wearing a mask, covering nose and mouth when sneezing/coughing



Workplace-Specific Measures for Prevention



Facemasks

Employees who work in patient-facing facilities owned or operated by Four County will be required to wear an FDA approved or authorized facemask.

Employees located in the field or in non-patient-facing facilities owned or operated by Four County must wear a mask. This could include a procedural mask or a cloth mask.

All masks must be over the nose and mouth.

Other Preventative Measures

Physical distancing in the workplace is expected where possible.

Maintain physical barriers between the front desk and clients.

Cleaning and disinfection standards will continue to be maintained.

Ventilation systems will continue to be maintained in accordance with each systems manufacturer recommendations

Patient Screening and Management



Patient Screening

Patients will be screened for symptoms of COVID-19 upon entry into a Four County facility by personnel working the front desk.

Any patient who is experiencing symptoms will sit in an identified area and be provided necessary services while utilizing appropriate PPE and standard precautions.

All patients not wearing a facemask upon entry to a facility will be offered one.

Community and School Based

All staff working off-site shall ensure that the consumers with whom they are providing face-to-face services (including family members if applicable) are not experiencing symptoms of COVID-19 or have not recently tested positive for COVID-19 (in the past 10 calendar days).

Every employee is expected to self-monitor for the potential symptoms of COVID-19 prior to work each day. **If you experience COVID symptoms or test positive for COVID-19**, contact your supervisor, infection control/COVID Safety Coordinator (infectioncontrol@fourcounty.org).

Employees who test positive will be required to not perform face-to-face work activities for 10 calendar days and be fever free (without fever reducing med) for 24 hours and no increase in other symptoms before returning to work.

Employees who are close contacts from the workplace:

- Employees who are fully vaccinated and are symptom free or who have had COVID-19 in the past three months are still required to report to work if they are determined to be a close contact to a positive case. Proof of vaccination or previous positive test result will be required.
- Under certain circumstances determined by Four County some employees may be determined to be essential and required to report to work – even if they were identified as a close contact.

In the above situations, efforts will be made to allow employees to work remotely. Otherwise, PTO will be utilized from his/her accrued amount.

For those employees who are required to be removed from the workplace due to COVID-19 and who have utilized all of their accrued Paid Time Off, Four County will work with those employees in such a way that is in alignment with the expectations outlined in the OSHA COVID-19 ETS.

Self-Monitoring and Medical Management



Vaccine Management

- Employees are encouraged to receive the COVID-19 vaccine in an effort to protect themselves, co-workers, and consumers from infection.
- Employees who choose to get vaccinated will be permitted to utilize their accrued PTO for vaccine appointments during the workday or if they experience symptoms due to the vaccine.
- For those employees who have to miss work due to vaccine appointments or symptoms and who have utilized all of their accrued Paid Time Off, Four County will work with those employees in such a way that is in alignment with the expectations outlined in the OSHA COVID-19 ETS.

Vaccine Management



Policy Information

- An updated copy of Four County's Policy on COVID-19 is included in this training.
- Additional information pertaining to Four County's compliance with OSHA's ETS for Healthcare can be obtained by contacting Hope Kerns (hkerns@fourcounty.org)



Contact Information

BETTER CARE, BETTER TOGETHER

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