## 

Primary Supervisor/Advisor:

Names of All Persons Present at the Meeting:

All Additional Pertinent Supervisors/Faculty:

**Date for Follow-up Meeting(s):** 

Check the competency domains in which the trainee's performance does not meet the minimum levels of achievement:

Research  Ethical and Legal Standards  Individual and Cultural Diversity  Professional Values and Attitudes  Communication and Interpersonal Skills	<ul> <li>□ Evidence-based Assessment</li> <li>□ Evidence-based Intervention</li> <li>□ Evidence-based Supervision</li> <li>□ Consultation and Interprofessional/Interdisciplinary</li> </ul>
☐ Communication and Interpersonal Skills	Skills

Description of the problem(s) in each competency domain checked above (please provide examples):

Date(s) the problem(s) were brought to the trainee's attention and by whom:

Steps already taken by the trainee to rectify the problem(s) that were identified:

Steps already taken by the supervisor(s)/faculty to address the problem(s):

## Performance Improvement Plan □ Level 1 □ Level 2

Competency	
Domain/	
Essential	
Components	
Problem Behaviors	
Expectations for Acceptable Performance	
Trainee's Responsibilities/ Actions	
Supervisors' Responsibilities/ Actions	
Timeframe for Acceptable Performance	
Assessment Methods	
Dates of Evaluation	
Consequences for Unsuccessful Improvement	

## Performance Improvement Plan $\Box$ Level 1 $\Box$ Level 2

<b>check one</b> ). My comments, if any, are below (PLEASE NOTE: If trainee disagrees, comments, including a detailed description of the trainee's rationale for disagreement, are REQUIRED).							
Trainee Name	Date	Training Director	Date				