

# What is Match Phase II?

Match Phase II is a continuation of the Match Process. Phase II occurs when positions are left unfilled or when a new position is created after Phase I. Positions are automatically eligible for Phase II, but they can be removed by submitting their request to NPTC.

## How does Phase II work?

Phase II is a completely separate Match from Phase I, and includes essentially the same steps in an accelerated fashion: submission of applications, interviews, submission of Rank Order Lists, and receipt of Match results. The process will take about a month from beginning to end, and is expected to fill the vast majority of positions that were left unfilled in Phase I.

In Phase II, applicants will have six days (until 11:59pm the following Thursday) to submit applications. However, you will NOT be able to view any applications, or even know who has applied, during that six-day period. Applications submitted via the application portal will be viewable after 9:00 am on the following Friday.

NPTC will review all applications received and upload them to Kintone. NPTC will send out an email once applications are ready to be reviewed. Sites then have approximately two weeks to complete all their interviews and submit their rankings to NPTC.

## What's different about the applications during Phase II?

Applicants have been told NOT to submit any supplemental materials (assessment reports or treatment summaries) in the initial application submission for Phase II, even if a site's application instructions request such materials. This restriction was implemented due to the relatively short time frame of the Phase II application process, along with the recognition that programs will only need to review supplemental materials for the applicants whom they decide to interview. Sites are permitted to request supplemental materials from certain applicants at a later date (e.g., after review of applications). If you request such materials from one or more applicants, please tell them that they must submit those materials via the AAPI service and should then notify you once completed.

## Timeline of Phase II:

*\*Additional emails will be sent out during Match Phase II that will include the due dates for various items listed below.*

- Application portal opens for applicants
- Application portal opens for programs to review all applications received and applicants are added to Kintone.
- Decisions about who to interview should be made quickly and submitted to NPTC within one to two days of the application portal being opened.
- NPTC will send out interview notifications and interviews take place. This is roughly over a two-week period.
- Interviews take place.
- Rankings are submitted.
- Match Phase II Day.

**Resources that were shared during Phase I will still be helpful during Phase II. These resources are available on the supervisor page of the website.**